



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

January 16, 2015

TO: ALL OFFERORS

FROM: COURTNEY MCCARTY
STATE CONTRACT PROCUREMENT OFFICER II

SUBJECT: REQUEST FOR PROPOSAL – ADDENDUM #1
NO.: GSS15363-ARMEDSECURITY
Security Officer Services - Armed

ADDENDUM #1

The purpose of this addendum is to respond to questions submitted regarding the solicitation.

Information regarding the existing contract can be found online at:

http://contracts.delaware.gov/contracts_detail.asp?i=279

Q1	Page 55 G. Training 1. Please clarify the training hours required for the instruction period.
A1	Instructional period shall be a 4-hour period, to take place between 8:00am & 4:00pm Monday thru Friday. Training will be coordinated between vendor and location upon award.
Q2	Page 56 3. A. Will the Security Company be required to provide a CEW Taser to each officer assigned? If so, are there any specifications on the make or model?
A2	Yes, Taser Model X26P or X2.
Q3	Will a safe be provided for the officers to store firearms on site after their shift has ended?
A3	NO
Q4	Page 56 H. 1. Please list protective devises and communications equipment specified.
A4	In addition to firearms and tasers, officers are to wear bullet proof vests while on duty.



Q5	Page 56 H. 2. Please specify type of firearm required or what is provided by current contractor.
A5	Firearm must be one that complies with title 24 of the Delaware Code which can be found at: http://regulations.delaware.gov/AdminCode/title24/1300.shtml
Q6	Can the Security Company bill the overtime rate for a full time officer assigned to The Agency 40 hours per week if a request is made for the officer to come in ½ hour early or stay ½ hour late as described on page 63? We are required to pay time and one half over 40 hours worked.
A6	Security company will be compensated at the contract price for any additional time worked.
Q7	Will a P-Card be used as a method of payment?
A7	P-Card is a payment option for the State; however, all locations that currently have a need for this service have stated they will not be using this method of payment. The locations do reserve the right to change their method of payment during the term of the contract.
Q8	Which brand is the P-Card? (Visa, MasterCard or American Express)
A8	Visa

All other terms and conditions remain the same.